

State Center City Council
Regular Meeting Minutes
November 19, 2024

State Center City Council met in regular session on Tuesday, September 17, 2024, in the City Hall Council Room. Mayor Pfantz called the meeting to order and asked everyone to rise for the Pledge of Allegiance. Roll Call: Darrow, Grant, Nichols, Quick and Shaffar. Absent: None. Others present: E. Thompson, J. Toyne, Chief Thomas, Chris Davis, Nick Fredricksen – ISG, Kohle Nieland - CGA, Chief Pfantz, Robyn Hobbs, Deputy Clerk Yates, and Mike Kielly. Atty Hillers was absent.

- There were no general public comments or questions.
- Motion by Grant, 2nd by Darrow to approve the consent agenda including Res. 25-29 monthly transfers in amount of \$204,261.64. Motion passes 5-0 roll call.
- Darrow moved to adopt Res. 25-30 setting Dec. 17, 6:30 p.m. at City Hall as the time and place to hear comments for/against the proposed designation of the 2024 State Center Renewal Area and on Urban Renewal Project. Shaffar 2nd; Res. 25-30 is adopted 5-0 roll call.
- E. Thompson and Nick Fredriksen gave an update on the R/O plant. The delivery of the surge suppressor continues to be pushed back. There is programing that will need to be done once it arrives. Grant brought up the subject of legal action against the supplier. This question will be put to the city attorney, Fredriksen stated he could connect with the attorney. ISG has submitted an invoice in amount of \$20,413.75 for extra services supplied to the city. Grant moved to approve the invoice, Darrow 2nd. Motion passes 5-0.
- Fredriksen discussed the Lift Station project timeline. The construction permit has been issued by the IDNR but not in time to start the current bid schedule. An updated schedule was provided with setting dates for plan/specification hearing and setting of bid dates for the January 21st meeting.
- Thompson and Nieland gave an update on the 6th St NW water/sewer improvements. Curb cut repairs and rock surface of street are scheduled for next week and project should be completed on time. Shaffar moved to adopt Res. 25-31 approving payment of pay application 2 in amount of \$87,867.40 to Steele Excavating. Quick 2nd, Res. 25-31 is adopted 4-1 roll call with Grant voting nay.
- Nieland presented an engineering services agreement for extended water, sanitary and storm sewer improvements on 4th St NE. Motion by Shaffar, 2nd by Grant approving Task 1 Survey & Preliminary Design Stage in amount of \$23,000.00 of the agreement. Motion passes 5-0.
- Fire Station project – the CM@R selection process has been started. Motion by Darrow, 2nd by Grant approving the city move forward with the services agreement originally submitted by Studio Melee. Motion passes 5-0.
- Toyne gave an electric department update. He requested council approve a \$2.00 hourly increase for Keygan Hansen, he is at his one-year anniversary. Motion by Grant, 2nd by Darrow to approve this wage increase of \$2.00/hour. Motion passes 5-0.
- Thompson gave the general public works update. P. Pitzen is on extended leave. After lengthy discussion of possibilities, responsibilities, and Toyne declining to consider temporarily overseeing the public works department, Nichols moved to appoint Erik Thompson as Temporary Supervisor of the Public Works Department. Grant 2nd, motion passes 4-1 with Shaffar voting nay.
- Shaffar moved to adopt Res. 25-32 Employee Longevity payments. These payments total \$1550.00. Howard 2nd; Res. 25-32 is adopted 5-0 roll call.
- There was brief conversation on the summary of the 11.12.24 finance meeting.
- Mayor Pfantz shared information regarding the annual Community Foundation of Marshall County grant. A letter of intent to apply for a grant is due November 25th. The relocation of the tennis courts with an upgrade to include pickleball at the City Park was revisited. Motion to approve submitting a letter of intent to the CFMC by Darrow, 2nd by Grant. Motion passes 5-0.
- The clerk shared the renewal of the city employee health insurance policy. There is a 5.36% increase in premium cost, a \$500 increase in individual deductible to \$6,000 and a \$1,000 increase in family deductible to \$12,000.00
Motion by Grant, 2nd by Darrow approving the 2025 employee health insurance premium and the increase in deductible costs with the city paying 80% of the deductible and employees paying 20% of deductible. Motion passes 5-0.
- Kielly informed the council that the survey for the brush dump site is complete and as soon as he has the plat he will forward to the library for approval. He will be proceeding with getting quotes for fencing as required by the IDNR for the site.
- There being no further business, the meeting adjourned at 7:54 p.m.

VENDER	DESCRIPTION	AMOUNT
1ST AYD	TOOLS	575.10
ACUREN	INSPECTIONS	1,691.00
AIRGAS	CYLINDER RENTAL	95.58
ALLIANT	GAS UTILITY	623.22
APPLIED CONCEPTS	PMG TRAFFIC ANALYST	3,925.00
ARNOLD MOTOR	VEHICLE SUPPLIES	281.71
ASTRA SECURITY	SURVEILLANCE	1,066.00
AT&T MOBILITY	SCPD WIRELESS	294.54
BDH TECHNOLOGY	MONTHLY & QUART SERV	1,050.00
BORDER STATES	6-UNITAP SNGL SIDE PORT	154.65
CSB VISA	GOOGLE/TRNG/SUPPLIES	4,618.08
CGA	ENGINEERING SERVICES	5,264.45
CORE & MAIN	STORM DRAIN/SUPPLIES	22,173.50
DAKOTA SUPPLY GRP	STORM DRAIN/STOCK	2,113.21
DAN'S AUTO	2017 FORD OIL CHANGE	131.72
DARYL SCHOPPE CONST	HS SCHOOL DRAINAGE	9,437.66
DEFENSE TECH	ICP INSTRUCTOR	995.00
ELECTRIC PUMP	LAGOON REPAIR	6,766.25
ELECTRIC SUPPLY	LIGHT FOR PD	22.65
FIRE SERVICE TRAINING	TRAINING	250.00
GPS INTERNATIONAL	OPERATING SUPPLY	420.00
HEIMAN FIRE	VEH REPAIR	119.18
HILLERS LEGAL	LEGAL FEES	1,595.00
HOMETOWN FOODS	LITTER-HYDRAULIC LEAK	26.06
I&S GROUP	ENGINEERING SERVICES	3,425.00
IOWA ONE CALL	LOCATES	62.10
IOWA PRISON INDUST	BUSINESS CARDS	62.50
IRUA	PURCHASED WATER	11,693.75
IOWA RURAL WATER	ANNUAL DUES	355.00
IOWA UTILITIES COMM	FY24 IUC/OCA MAR-JUNE	827.00
IRBY CO	ELECTRIC DEPT SUPPLY	1,433.00
JOHN DEERE FINANCIAL	GLOVES	39.98
KARL CHEVROLET	VEHICLE MAINTENANCE	83.47
BECKY KIELLY	JANITORIAL SERVICES	275.00
LEDFORD TREEN	TREE REMOVAL/STUMPS	4,275.00
L MORFORD CONST	LIBRARY SIDEWALK	350.00
MCMASTER-CARR	GENERATION SUPPLY	2,865.79
MELEE LLC	DESIGN WORK	2,196.92
MENARDS - AMES	SUPPLIES	190.39
MENARDS-MTOWN	VACUUM/VEH MAINT	490.42
MICROBAC LABS	TESTING	730.00
MID-IOWA ENTERPRISE	PUBLICATIONS	383.66
MIKE WALTON	WINDOW CLEANING	55.00
MUNICIPAL SUPPLY	STORM DRAIN PROJECT	1,333.66
NEW CENTURY FS	FUEL CHARGES	2,541.23
OFF FIRE LLC	FIRE EXTINGUISHER MAINT	512.00
PARTNER COMMUN	PHONE/INTERNET	1,186.06
PETTY CASH FUND	REIMBURSEMENT	94.34
PFANTZ INSURANCE	COVERAGES	5,183.00
POSTMASTER	UB POSTAGE	960.00
PRAIRIE WASTE	GARBAGE SERVICE	380.68
RANDY'S PEST CONTROL	PEST CONTROL	185.00
REGION 6 RESOURCE	CDBG ADMIN	4,395.00

SKARSHAUG TESTING	TESTING SERVICES	510.01
US CELLULAR	FIRE/EMS CELL	108.93
US CELLULAR	PHONE/IPAD CHARGES	453.89
WENDLING QUARRIES	1" CLEAN	5,056.59
WESCO	DISTRIBUTION MATERIAL	11,652.30
CITY SUB-TOTAL		128,036.23
PAYROLL	10.25.24	31,138.03
PAYROLL	11.08.24	39,595.82
S. BROWN	DEPOSIT REFUND	36.80
H. KENT	DEPOSIT REFUND	351.26
Z. ARNOLD	DEPOSIT REFUND	179.50
WET	SEPTEMBER	2,319.70
WET	OCTOBER	2,526.56
SALES/USE TAX	SEPTEMBER	4,985.02
SALES/USE TAX	OCTOBER	4,536.16
ADVANTAGE ADMIN	E'EE CLAIMS	15.50
RPGI	PURCHASED POWER	89,018.54
PSN	MONTHLY FEE	74.95
MID-CYCLE CLAIMS PAID		174,777.84
TOTAL CONSENT APPROVAL LIST		302,814.07
TOTAL CONSENT BY FUND		
GENERAL		(41,740.15)
ROAD USE		21,110.23
CAPITAL PROJECT		5,313.42
WATER UTILITY		55,482.13
R/O PROJECT		2,792.00
SEWER UTILITY		22,429.92
LAGOON PRJ		5,028.00
ELECTRIC UTILITY		193,347.70
STORM SEWER		39,050.82
TOTAL		302,814.07
<u>OCT REVENUE BY FUND</u>		
GENERAL FUND		231,407.80
ROAD USE		17,184.26
STREET IMPRV		155.01
E'EE BENEFIT LEVY		35,393.33
LOST		18,380.65
WATER UTILITY		44,124.84
WATER IMPRV		6,588.70
SEWER UTILITY		33,818.34
SEWER IMPRV		13,261.87
ELECTRIC UTILITY		223,264.40
STORM WATER UTILITY		5,761.25
TOTAL		629,340.45

Craig Pfantz, Mayor

Attest:

Lori Bearden, Clerk